

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 5/3/2012**

**BOARD MEMBERS PRESENT:** Jay T Hill - Chair  
James Lehman  
Gary Van Hees  
Edward A. Button

**BOARD MEMBERS ABSENT:** Richard B. Davies

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Eric Nelson, Board Prosecutor  
Mary Miles, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by Jay T Hill.

**APPROVAL OF MINUTES**

A motion was made by Mr. Lehman to approve the minutes of January 10, 2012.  
Seconded by Mr. Van Hees, motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the Legislative report. The Board's new rules reflecting the adoption of the NFPA 58 2011 Edition went into effect March 29, 2012.

**FINANCIAL REPORT**

Ms. Hall presented the financial report. As of 4/30/2012, the Board's balance was (\$82,855.18). The revenue was \$68,080.00 and the expenditures were \$28,527.73. The Legislature approved the purchase of a new licensing system.

There are four agencies including the Bureau that are working together on the system. All boards will share in the expenses; the amount will be determined by their indirect expense percentage.

## **MEMORANDUM**

Mr. Nelson presented memorandums for cases LPG-2012-1 AND LPG-2012-2 for the Board to consider. The Board gave Mr. Nelson direction for appropriate sanctions.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report.

## **FOR BOARD DETERMINATION**

A motion was made by Mr. Van Hees to authorize closure of cases LPG-2012-5 and LPG-2012-6. Seconded by Mr. Lehman, motion carried.

## **INSPECTION FORMS**

Ms. Peel presented updated inspection and variation forms reflecting the NFPA 58 2011 Edition to the Board for review and discussion.

A motion was made by Mr. Van Hees to approve the new inspection and variation forms. Seconded by Mr. Button, motion carried.

## **CORRESPONDENCE**

A motion was made by Mr. Van Hees to refund the overpayment of renewal fees for 2011 and 2012 submitted by Junction Lumber based on confirmation that it was registered with the incorrect size of tank. Seconded by Mr. Lehman, motion carried.

## **APPLICATIONS**

A motion was made by Mr. Van Hees to approve three facility and seven dealer applications for licensure. Seconded by Mr. Button, motion carried.

Approved for Licensure

JOHNSON SHANE FRANK	PGD-878
SPECKEL JEREMIAH GERALD	PGD-900
ZEMPEL MATTHEW STEVEN	PGD-901
DEARMON DAMON DALE	PGD-903
EVANS KACEY ADAMS	PGD-906
BEAM MICHAEL J	PGD-907

KEMP SHIRLEY  
ALPINE COUNTRY STORE & RV PARK  
PAYETTE VALLEY SUPPLY INC  
J PEAK PROPANE INC

PGD-908  
PGF-842  
PGF-905  
PGLF-897

**NEXT MEETING** June 19, 2012

**ADJOURNMENT**

A motion was made by Mr. Lehman to adjourn the meeting at 9:30 AM.  
Seconded by Mr. Van Hees, motion carried.

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Jay T Hill, Chair

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James Lehman

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Gary Van Hees

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Edward A. Button

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Richard B. Davies

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Tana Cory, Bureau Chief